

**From:** [Neff, Jennifer](#)  
**To:** [Walton, Rachel](#); [Hawkins, Julia Hawkins](#); [Jama, Khalid](#)  
**Cc:** [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Greek 1101 & 1102 and Latin 1101.01 & 1102.01  
**Date:** Friday, November 3, 2023 4:15:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Wednesday, October 25<sup>th</sup>, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed the course change requests for Greek 1101 & 1102 and Latin 1101.01 & 1102.01.

The Subcommittee unanimously approved the courses with two contingencies and two recommendations. (Please note that the following feedback applies to all four courses.):

- **Contingency:** The Subcommittee requests that the department be clearer regarding how these courses map to the requirements of the GEL/GEN. The Subcommittee recommends adding the following statement or similar: This class is approved as a part of the GEL Foreign Language category. For students on the GEN, this course is approved as a part of the college requirements for World Language. [Syllabus pg. 1]
- **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- *Recommendation:* The Subcommittee recommends that the department include either a statement that an excused absence is required for a homework extension or a limit to the number of late homework assignments accepted for credit in order to incentivize attendance. [Syllabus pg. 3]
- *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pg. 5]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return all four of the courses to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,

Jennifer



THE OHIO STATE UNIVERSITY

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Pronouns: she/her/hers